



RECOMMENDATION FORM PRINCIPAL OR COUNSELOR

TO THE APPLICANT: Please download, save, and email this form to your current principal or counselor as an attachment.

TO THE PRINCIPAL OR COUNSELOR: This form should be downloaded, opened with Adobe Acrobat, filled out, saved, and emailed as an attachment to the Kirby Admissions Office at admissions@kirby.org.

APPLICANT'S NAME: _____ **APPLYING TO GRADE:** _____

TO THE PRINCIPAL OR COUNSELOR: Kirby School is an independent, coeducational, college preparatory day school for grades 6 through 12. We offer a rigorous academic program within a small, supportive setting that provides a unique opportunity for learning. We seek students who reflect the diversity of our vibrant community and who will contribute their individual strengths, talents, perspectives, and experiences to our dynamic school.

This recommendation will remain confidential and will not become part of the student's permanent record. We sincerely appreciate your thoughtful and candid response.

Personal Qualities

	Poor	Fair	Average	Strong	Excellent	One of the Best Ever	Not Observed
Creativity							
Self-Confidence							
Leadership Potential							
Response to Criticism							
Response to Setbacks							
Respect for Others							
Empathy for Peers							
Personal Conduct							
Personal Integrity							
Ability to Act Independently							
Ability to Work Cooperatively							
General Level of Maturity							



1. How long and in what context have you known this student?

2. Please comment on this applicant's special interests, talents and abilities.

3. Should the admissions committee be aware of any factors that have had an impact on this student's academic or social progress to date?

4. Has this student ever been subject to suspension or other disciplinary action? Please describe.

5. Comment on the student as a person. Consider maturity, integrity, behavior, relationships with peers/adults, and self-confidence.

6. Is there any additional information that can be better conveyed in a phone conversation? Yes No

Name: _____ Position: _____
(Please Print)

School: _____ Email: _____ School Phone: _____

Signature: _____ Date: _____

I recommend this student for admission to Kirby School:

	Not at All	With Reservation	Mildly	With Confidence	Enthusiastically
Academic Ability and Potential					
Character and Personal Integrity					
Overall					